

MEETING OF THE LAKE ERIE SWIMMING BOARD OF DIRECTORS

Monday, July 20, 2020 Zoom Meeting

Minutes

Mission:

To enrich the lives of our athletes through the sport of swimming by providing safe and inclusive programming in a culture that encourages competitive excellence and personal growth.

Vision:

Lake Erie Swimming inspiring the pursuit of excellence in swimming and in life.

Branding words:

Lead; Engage; Succeed; Inspire

Call to Order: Vince Colwell

Roll Call:

Stacy Aroney, Eileen Bringman, Branden Burns, Vince Colwell, Pam Cook, Erin Crabtree, Josh Forsythe, Sonja Haywood, Adam Katz, Kristen MacPhail, Megan Maholic, Mia Nagle, Sarah Tobin, Zach Toothman, Chuck Kunsman

Not in attendance:

Diane Finnerty, Mark Krusinski,

Conflict of Interest Declarations: NONE

Addition(s) to and Approval of Agenda: APPROVED

Approval of Consent Agenda: APPROVED

Announcements:

Check emails from USA Swimming frequently as things are always changing.

Action Items:

1. LE Open Water Team
 - a. Jen Butler is the Open Water chair and she has been working to put together an LE Open Water team but has some concerns due to COVID-19
 - b. Due to the COVID risk being so high currently, an LE Open Water team will be formed in the Spring, 2021
 - c. Suggested criteria is the swimmer must have a NAG B time in the 500 free
 - d. We should have a waiver that swimmers and parents/guardians must sign
 - e. Must follow safety requirements from USA Swimming. USA Swimming's insurance will cover this as long as the guidelines are followed
 - f. Need a budget for the team

- g. Jen Butler will talk to USA Swimming for guidance regarding qualifying times as some open water meets have QT and we are not offering meets to achieve these QT at this time
- 2. Motion: No sanctioned swim meets (dual, tri, etc meets) until October 1, 2020. **PASSED**
 - a. Teams can have intrasquad (one team) meets
 - b. Teams can do virtual meets
 - c. Operational Risk and COVID task force committees will give recommendations and work with the sanction committee to update the sanction packet.
- 3. Motion: Add records for the 50's stroke (50 back, 50 breast, 50 fly) for the 13-14, 15-16, 17, 18, and Open age groups for both Long Course and Short Course. Add these events to the LE Top 10 for these age groups too. **PASSED**
- 4. Motion: Accept the Athlete Executive Committee Manual as written. **PASSED**
- 5. Motion: LESI will send up to 50 coaches to the ASCA Clinic at 50% funding up to 50 coaches. **PASSED**
 - a. The ASCA Clinic is September 8 – 13, 2020 and will be virtual
 - b. LESI will pay up to \$2500
 - c. Teams will be permitted to register two coaches per team
 - d. Initial deadline to register is Saturday, August 15
 - e. If the 50 coach limit is not met by August 15 registration will re-open and teams can add one more coach for at total of 3 coaches.

Discussion Items:

- 1. Pam Cook has synchronized the organizational chart with the committee handbook.
 - a. The Age Group Championship and Senior Championship Meet committees need a mission statements and responsibilities.
 - b. The Club Incentive committee has been dormant for a few years. This committee falls on the Admin Vice Chair, Kristen MacPhail. Kristen will make this a functioning committee with a mission statement, responsibilities and members.
 - c. Pam will post the Committee Manual as soon as the above committees are updated
 - d. A few committees need to updated and as soon as they are updated Pam will post the current committee list with members on the LE website.
- 2. Evaluation document and procedures for the Board of Directors
 - a. Vince Colwell will research this
 - b. Boardsource.org was suggested as a resource
- 3. Personnel Committee
 - a. Need to form a personnel committee to evaluate any paid positions (permanent office, meet directors, mid states chair, etc)
 - b. Kristen MacPhail and Erin Crabtree will work on this

Reports:

1. Athlete Reps – Zach Toothman, Mia Nagle, Megan Maholic
 - a. Follower Challenge- Ends at End of month. We reached 475 so we have Felicia Pasadyn as our special guest and once we reach 500 Megan Maholic will get pied.
 - b. I Want A Season Campaign that the governor has launched has been started on our Instagram hoping to get all LE athletes involved on the campaign.
 - c. Food Drive- We are planning a food drive for August for all teams to be involved on.
 - d. Club Athlete Rep Updating- We just updated all of the club athlete rep list and we are almost done. We will send final list to Pam.
 - e. July Discussion Corner was about Diversity, Equity, and Inclusion and the athletes were hoping that Lake Erie would post something regarding this topic as other organizations have done already.
2. Coaches Reps – Stacey Aroney & Josh Forsythe
 - a. Stacey and Josh will send out survey regarding sectionals and a google form with educational topics to see what the LE coaches would like to see
3. Admin Vice Chair – Kristen MacPhail
 - a. Bill Stewart has received legislation and will have it ready for HOD
 - b. The sanction committee will update the sanction packet after the Operational Risk committee puts out the COVID guidelines
4. Senior Vice Chair – Eileen Bringman
 - a. Will be having a meeting in the next few weeks. Will have a report for the August meeting
5. Age Group Vice Chair – Erin Crabtree
 - a. Lisa Downing is stepping down as Zone Chair so we need a replacement. She will mentor the next Zone Chair. We are still looking for a Zone Chair
 - b. Scheduled to have a meeting on Thursday, July 23. Will have a report for the August meeting
 - c. Information from Cindy Dial regarding sectionals – OSU was suppose to host summer, 2021 sectionals but OSU has closed their campus to rentals so the meet will not be at OSU. Will look at SPIRE and Elkhart, IN to host summer sectionals
 - d. Spring sectionals are still scheduled to be at IUPUI
6. Technical Planning – Adam Katz
 - a. Will be having a meeting in the next few weeks. Will have a report for the August meeting
7. Treasurer – Diane Finnerty
8. Finance Chair – Mark Krusinski

9. Operational Risk – Branden Burns

- a. Minutes from the Operational Risk meetings are posted on the LE website
- b. Did a video interview with Dr. Heidi Gullett which is on the facebook page. Operational Risk will do another interview with Dr. Gullett in 6 weeks
- c. Will have a meeting with Technical Planning in the near future to discuss meets moving forward

10. Secretary – Sarah Tobin

11. Membership/Registration/Permanent Office – Pam Cook

- a. Registrations are starting to come in; these registrations are from now until Dec 31, 2021

12. Safe Sport – Sonja Haywood

- a. Will be meeting with Pam Cook in early August to get more details regarding Safe Sport and will have a report for the August meeting

Old Business

New Business

Meeting Adjourned at 8:49 p.m.

Next Meeting:

Monday, August 17, 2020 – Time and location TBA

Admin Vice Chair Reports 7/20/2020:

Registration Stats Report:

Athletes-

Non Athletes

Clubs -

Legislation:

Bill Stewart: will make sure proposed legislation gets posted in time for the next HOD, whenever that is scheduled for. I already have several submissions.

Awards Committee

Heather Stewart: No report

Sanction Committee:

Nancy Veto

Sanction Committee Meeting By Zoom

When: June 17, 2020 11 am

Participants: Pam Cook; Nancy Veto

Agenda: Review of Procedures and Policies (Julie went through the whole manual and updated some points) where it pertains to Sanctioning/ Approval of Meets

Discussion:

- Application For Sanction/Approval
 1. added deadline for submission of unscheduled meets
 2. added the requirement to list officials working the unscheduled meets
- Notice of Changes to Meet Information:
 1. require club to copy Sanction Chair in addition to sending request for changes to Scheduling Committee
- Increase Fee for Unscheduled meets: after consultation with the Finance Committee, there is no change in fee
- Reports and Remittances:
 1. Deadline for sending MM back up for Pre Recon
 2. No on deck registration

In addition, Vince sent me a link to a guideline put out by USA Swimming in relation to sanctioning meets moving forward. I will be arranging a meeting with the committee so we can put together our own guidelines and send it out to the clubs.

Club Incentive /Club Service-(update or maybe new Business?)

These are listed as possible committee- Admin VC keeps track of Club service point and a \$ award is given at the awards banquet- so could fall under awards committee or we can discuss the idea of a Club Incentive Committee : A committee focused on ways to encourage teams to participate in LSC and USA programs - club service, Community service, IMX, Safe Sport, Club Recognition etc. Would this be a helpful committee and do we have funds to put into this